



# West Goshen Township Fee Schedule - 2024

Effective January 2, 2024

Applications are available online at [www.westgoshen.org](http://www.westgoshen.org) under "Forms". To find the Code of Ordinances, go to the "Links" on the homepage, the "Township Code Online".

\*Once permits are reviewed and approved, applicant(s) will be notified via email of fees due for all permits. Permits may be paid for and picked up during regular Township business hours. Payment must be made by check or cash (exact fee - no change can be given).

***SHOULD ANY WORK REQUIRING A PERMIT BEGIN WITHOUT OBTAINING AN APPROVED PERMIT FROM THE TOWNSHIP, ALL PERMIT FEES WILL AUTOMATICALLY DOUBLE.***

A.	<b>Zoning Permits</b>	<b>Cost</b>														
	<u>All Zoning Permits (Residential and Non-Residential)</u>	\$100														
	<p>Examples of work/items requiring a permit may include, but not be limited to:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Building Additions</td> <td style="width: 50%;">Signs (Freestanding, Building, Roof Mounted or Re-Facing Existing Sign)</td> </tr> <tr> <td>Decks</td> <td>Solar Panels (Roof or Ground Mounted)</td> </tr> <tr> <td>Fences</td> <td>Standby generators</td> </tr> <tr> <td>Hardscape (patio, walkways, steps)</td> <td>Temporay Trailers</td> </tr> <tr> <td>New buildings</td> <td>Tents</td> </tr> <tr> <td>Pool (In-Ground, Above Ground and Hot Tubs)</td> <td>Tenant Fit-out/Tenant Change</td> </tr> <tr> <td>Sheds</td> <td></td> </tr> </table>		Building Additions	Signs (Freestanding, Building, Roof Mounted or Re-Facing Existing Sign)	Decks	Solar Panels (Roof or Ground Mounted)	Fences	Standby generators	Hardscape (patio, walkways, steps)	Temporay Trailers	New buildings	Tents	Pool (In-Ground, Above Ground and Hot Tubs)	Tenant Fit-out/Tenant Change	Sheds	
Building Additions	Signs (Freestanding, Building, Roof Mounted or Re-Facing Existing Sign)															
Decks	Solar Panels (Roof or Ground Mounted)															
Fences	Standby generators															
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Pool (In-Ground, Above Ground and Hot Tubs)	Tenant Fit-out/Tenant Change															
Sheds																

B.	<b>Grading, Dranage &amp; Erosion Permits</b>	<b>Cost</b>
	1 <u>Application Fee</u>	\$150
	2 <u>Review Fees</u>	
	a. Residential Additions (Pools, Patios, Decks, Outbuildings, etc.)	\$250
	b. Single Family Home (New Construction or Rebuild)	\$550
	c. Non-Residential (Commercial / Institutional) Permits	\$750
	d. Any application requiring an NPDES Permit ( <i>additional fee</i> )	\$2,000
	3 <u>Forestry Permit</u>	\$150
	a. Review Fee (with Conservation District Permit)	\$100
	b. Review Fee (without Conservation District Permit)	\$350

## C. Residential Building Permit

**Electrical permits must be reviewed and inspected by an approved third-party agency** (excluding multi-unit dwellings included in Section D).

**Surcharge: There is a \$4.50 Pennsylvania-mandated fee attached to each permit. Submit contract or estimate with permit application. Permit fee calculated at 1.5% of the actual cost of construction, with a minimum fee. A fee with no established minimum depicts a flat fee.**

### Cost

1	All New Construction – Single family dwelling, semi-detached dwellings and outbuildings	\$250 (minimum)
2	Mobile Homes – <i>(includes Plumbing Fee for potable water connection)</i>	\$200
3	Alterations, Additions and Accessories and Structural Roof Changes	\$150 (minimum)
4	New & Replacement - Plumbing, HVAC, Alarms, Sprinklers and any permanent systems	\$150 (minimum)
5	Electrical <i>Inspections are performed by an approved third-party agency.</i>	\$100 (minimum)
6	Residential Roof Mounted Solar Panels <i>Electrical reviewed and inspected by approved third-party agency.</i>	\$100
7	Re-Roofing <i>(Non-Structural)</i>	\$100
8	Structural Roof Changes <i>(requires engineered plans)</i>	\$150 (minimum)
9	Fences- Over 6 feet in height <i>(requires engineered plans)</i>	\$100 (minimum)
10	Temporary Trailers <i>(limited to six months)</i>	\$100
11	Permanent Above-Ground Pool / Hot Tubs <i>(over 24 inches of water depth)</i>	\$100
12	In-Ground Pool <i>(requires a Grading &amp; Earth Disturbance Permit)</i>	\$100 (minimum)
13	Demolition <i>(fee based per structure)</i>	\$100
14	Use & Occupancy Permit <b>(New Construction Only)</b> - <i>No permit required for residential resale</i>	\$150
15	Use & Occupancy Permit – Additions	\$75
16	Expedited Use & Occupancy Permit <i>(three days or less notice)</i>	Double Fee
17	Renewal of expiring building permit with no changes to plan	\$50
18	Re-Inspections	\$150

<b>D. Non-Residential Building Permit (Does not include Townhouses)</b>	
Electrical permits must be reviewed and inspected by an approved third-party agency	
Surcharge: There is a \$4.50 Pennsylvania-mandated fee attached to each permit. Submit contract or estimate with permit application. <u>Permit fee calculated at 1.5% of the actual cost of construction, with a minimum fee. A fee with no established minimum depicts a flat fee.</u>	
	<b>Cost</b>
1 New Construction – Multi-Unit Dwellings (not including townhouses)	\$450 (minimum)
2 Alterations, Additions and Accessories and Structural Roof Changes	\$450 (minimum)
3 New & Replacement - Plumbing, HVAC, Alarms, Sprinklers and any permanent systems.	\$250 (minimum)
4 Electrical - Plans reviewed and inspections are performed by an approved third-party agency.	\$100
5 Re-Roofing ( <i>Non-Structural</i> )	\$350
6 Structural Roof Changes ( <i>requires engineered plans</i> )	\$450 (minimum)
7 Temporary Office Trailers or Buildings ( <i>limited to six months</i> )	\$325
8 Fences- Over 6 feet in height ( <i>requires engineered plans</i> )	\$450 (minimum)
9 Cell Towers ( <i>new installations</i> )	\$450 (minimum)
10 Antennae ( <i>co-locating on existing structure (fee based per antennae)</i> )	\$200
11 Demolition ( <i>fee based per structure</i> )	\$200
12 Use & Occupancy	
a. New Construction	\$200
b. Existing Commercial Building – Change of Use or Tenant	\$100
c. Expedited Use & Occupancy Permit ( <i>three days or less notice</i> )	Double Fee
13 Roof or wall mounted Sign	\$200
14 Free standing sign over six feet ( <i>requires engineered plans</i> )	\$450 (minimum)
15 Re-Inspections	\$150

<b>E. UCC Board of Appeals Hearing (West Chester Area Council of Government)</b>	<b>Cost</b>
1 Hearing Application Fee	\$750

<b>F.</b>	<b>Sanitary Sewer Permits</b>	<b>Cost</b>
<b>Sewer Construction Permits (call Wastewater Treatment Plant at (610) 696-0900 to confirm).</b>		
1 Connection		
a.	New Residential	\$200
b.	Existing Dwelling Residential	\$200
c.	Commercial / Industrial	\$200
2 Tapping Fee		
a.	New Residential Connections (per dwelling unit)	\$3,871
b.	New Commercial / Industrial (Per gallon usage - per gallons per day (GPD))	\$16.20

<b>G.</b>	<b>On-Site Septic Program</b>	<b>Cost</b>
1	Administrative Fee ( <i>Proof of pumpout required every 3 years</i> )	\$20

<b>H.</b>	<b>Road Occupancy/ Road Opening Permits</b>	<b>Cost</b>
1 Road Opening		
a.	Utility Application Fee	\$50
b.	General Permit Inspection Fee	
<p>1. Surface Openings – Fees are calculated on the total linear feet of the opening being permitted within different areas of the right-of-way. Total linear feet of opening each 100-foot increment or fraction thereof.</p>		
i.	Opening in pavement	\$40
ii.	Opening in shoulder	\$20
iii.	Opening outside of pavement and shoulder	\$10
<p>If a longitudinal opening simultaneously occupied two or more highway areas Identified in subparagraph (a), only the higher fee will be charged. Linear distances Shall be measured to the nearest foot.</p>		
<p>2. Surface opening of less than 36 square feet (e.g., service connections performed Independently of underground facility installation, pipeline repairs, each opening.</p>		
i.	Opening in pavement	\$30
ii.	Opening in shoulder	\$15
iii.	Opening outside of pavement and shoulder	\$10
<p>If an opening simultaneously occupies two or more highway areas identified in Subparagraphs (1-3), only the higher fee will be charged.</p>		
<p>3. Above-ground facilities (e.g., poles, guys and or anchors if installed independently of poles.</p>		
i.	Up to 10 physically connected above-ground facilities (each continuous group)	\$20
ii.	Additional above-ground physically connected facilities	\$2

<b>I.</b>	<b>Driveway Permits</b>	<b>Cost</b>
1	Zoning Permit	\$100
2	Grading Permit	\$50

<b>J.</b>	<b>Board of Supervisor Hearings</b>	<b>Cost</b>
1	Inter-Municipal liquor license transfer	\$1,000
2	Conditional Use ( <i>One-Time Application Fee</i> )	\$2,000
3	Application to Amend Zoning Ordinance or Map	\$3,500
4	Curative Amendment	\$4,000
5	Special Encroachment Permit	\$1,000
6	Additional Hearing ( <i>per Hearing, if needed</i> )	\$500

<b>K.</b>	<b>Zoning Hearing Board</b>	<b>Cost</b>
1	Application Fee – Residential	
a.	Variance	\$800
b.	Special Exception	\$800
c.	Appeal from Zoning Officer, Township Engineer or other	\$800
2	Application Fee- Commercial / Industrial / Medical	
a.	Variance	\$2,000
b.	Special Exception	\$2,000
c.	Appeal from Zoning Officer, Township Engineer or other	\$2,000
3	Validity Challenge (Ordinance / Map)	\$2,000
4	Additional Hearings ( <i>per Hearing</i> )	\$500

<b>L. Subdivision and Land Development</b>	
<b>Township reserves the right to send any Subdivision /Land Development Application to its appointed consultants for review. All consultant review fees will be reimbursed to the Township.</b>	
	<b>Cost</b>
1 Subdivision Application	
a. Up to 3 lots	\$1,500
b. 3 or more lots	\$2,500
2 Subdivision Review	
a. Up to 3 lots	\$1,500
b. 3 or more lots	\$3,500
3 Amended Subdivision Plan Application	\$500
4 Land Development Application	
a. Up to 1 acre	\$1,500
b. Over 1 acre	\$3,500
5 Land Development Review	
a. Up to 1 acre	\$1,500
b. Over 1 acre	\$5,500
6 Waiver of Land Development	\$150
7 West Goshen Sewer Authority (WGSA)	
a. Developer Deposit for Authority Engineer Review of any SALDO Projects	\$5,000
b. Escrow Deposit for a Single Residential Sewer Lateral	\$1,500
8 Township-appointed Professional Services	Billable at current hourly rate

<b>M.</b>	<b>Fire Marshal Service</b>	<b>Cost</b>
1	Fire Alarms, Sprinklers and any permanent suppression system (Residential)	\$150 (minimum)
2	Fire Alarms, Sprinklers and any permanent suppression system (Non-Residential)	\$250 (minimum)
3	Tents (20x20 and greater) (Residential)	\$50
4	Tents (20x20 and greater) (Non-Residential)	\$150
5	False Fire Alarm Fees ( <i>Residential and Non-Residential</i> )	
	a. 1st false alarm per calendar year	Warning
	b. 2nd false alarm per calendar year	\$100
	c. 3rd false alarm per calendar year	\$250
	d. 4th false alarm per calendar year	\$500
	e. 5th and 6th false alarm per calendar year	\$1,000 each
	f. 7th false alarm and subsequent false alarms per calendar year	\$2,000 each
6	Fire Investigation Report	\$50
7	Fire/Life Safety Building Inspections ( <i>Non-Residential</i> )	
	a. Up to 1,500 sq. ft.	\$100
	b. 1,501 sq. ft. to 3,500 sq. ft.	\$125
	c. 7,501 sq. ft. to 12,000 sq. ft.	\$175
	d. 12,001 sq. ft. to 20,000 sq. ft.	\$200
	e. Over 20,000 sq. ft.	\$250
8	Re-Inspections ( <i>any inspection beyond 2</i> )	\$50
9	Late payment fee for false fire alarms and fire inspection	\$100 each
10	Fire Marshal Training Request	
	a. During Fire Marshal's Regular Business Hours	\$65 per hour
	b. Outside of Fire Marshal's Regular Business Hours or on a Holiday (minimum 2 hours)	\$90 per hour

<b>N.</b>	<b>Rental Inspection Program</b>	<b>Cost</b>
1	Inspection Fee (per tenant change) per inspection for any inspection beyond the 1st follow-up inspection	\$40
2	Annual Fee for Single Family Dwellings	\$40
3	Annual Fee / Permit Fee for multi-family dwellings of 1 to 10 units	\$100 plus \$25 per unit
4	Annual Fee / Permit Fee for multi-family dwellings of 11 to 50 units	\$100 plus \$15 per unit
5	Annual Fee / Permit Fee for multi-family dwellings of 51 units and over	\$100 plus \$10 per unit
6	Emergency Inspection Fee	\$75
7	Late payment fee for rental inspection	\$100

<b>O.</b>	<b>Utilities- Sewer/Trash</b>	<b>Cost</b>
<b>Billed quarterly in arrears, combined utility bill</b>		
1	Trash	
a.	Face Amount	\$95
b.	Late Fee (10% Penalty)	\$9.50
2	Sewer – <i>Effective January 1, 2022</i>	
a.	Face Amount	\$120
b.	Late Fee (10% Penalty)	\$12.00
<i>Note: 0.75% additional penalty is added each month on an unpaid balance.</i>		
3	Recycling Toters / Trash Toters	
a.	Replacement 65-gallon recycling toter	\$75
b.	Replacement 65-gallon trash toter	\$75

<b>P.</b>	<b>Park and Recreation Fees</b>	<b>Cost</b>
1	Picnics	
a.	Weekdays – Monday through Thursday between 7 a.m. and 2:30 p.m.	\$10
b.	Weekdays – Fridays between 7 a.m. and noon	\$10
c.	Weekends / Evenings (picnic sponsor resides in West Goshen Township) Few than 50 people	\$60
d.	Weekends / Evenings (picnic sponsor resides outside West Goshen Township)	\$150
e.	More than 50 people	\$250
f.	Release and Indemnification Binding Fee	\$1
2	Summer Recreation Program	
a.	West Goshen Resident (one child)	\$200
b.	West Goshen Resident (two children)	\$350
c.	Each additional child over 2	\$100
d.	Non-resident Fee (per child)	\$300
e.	Sports Clinics (resident)	\$60
f.	Sports Clinics (non-resident)	\$75
3	Field Use – Each unit is equivalent to two hours of reserved field use	
a.	1-29 units	\$25 per unit
b.	30-89 units	\$750 flat fee
c.	90-199 units	\$1,250 flat fee
d.	200-499 units	\$2,500 flat fee
e.	500 or more units	\$5,000 flat fee



<b>Q.</b>	<b>Certifications</b>	<b>Cost</b>
1	Sewer Certification	\$20
2	Trash Certification	\$20
3	Real Estate Tax Certification	\$20
4	Real Estate Tax Certification for Senior Citizen Rebate Qualifier	\$2
5	Zoning Certification / Compliance Determination	\$150

<b>R.</b>	<b>Administration Service Fees</b>	<b>Cost</b>
1	Copying of Township Records	
a.	Photocopies (made in-house)	\$0.25 per page
b.	Any document taken to outside vendor for photocopying	Cost of record
c.	Certified copies	\$5.00 per sheet
d.	Sale of Plans / Ordinances	
1.	Township Code (CD Format)	\$30
2.	Comprehensive Plan (paper copy)	\$30
3.	Comprehensive Plan (CD Format)	\$5
4.	Subdivision Ordinance (Chapter 72)	\$25
5.	Zoning Ordinance (with map if requested)	\$40
6.	Zoning Map	\$5
e.	Right-To-Know Request Photocopies	\$0.25 per page
f.	Postage / Mailing Costs	Actual cost
1.	Includes envelope, label and postage by weight at current rate	
g.	Room Rental Services (per occurrence)	
1.	Small Conference Rooms	\$35
2.	Main Meeting Room	\$50
2	Returned Checks (per occurrence)	\$25

<b>S.</b>	<b>Police Department Service Fees</b>	<b>Cost</b>
1	Alarm Permit	
a.	Alarm Fee Registration	\$25
b.	Annual Renewal (amount reflects on-time payment only)	\$10
2	False Alarms	
a.	1st & 2nd false alarm per calendar year	Warning
b.	3rd false alarm per calendar year	\$100 per alarm
c.	4th, 5th & 6th false alarm per calendar year	\$250 per alarm
d.	7th & subsequent false alarm per calendar year	\$500 per alarm
3	Solicitation / Transient Retailers Permit	\$50 per permit
4	Temporary Parking Permits	\$10
5	Police Department Copies	
a.	Incident Report	\$15
b.	Accident Report	\$15
c.	Video Reproduction	\$500 – \$1,000
d.	Photographs	\$50 per incident
e.	Accident Reconstruction Report	\$250