

WEST GOSHEN SEWER AUTHORITY  
REGULAR MEETING  
October 4, 2023  
6:00 PM

The regular meeting of the West Goshen Sewer Authority was held on Wednesday, September 6, 2023, at the West Goshen Township Administration Building. Those present were:

**Authority**

Theodore (Ted) Murphy  
Shaun Walsh  
Walt Wills (by phone)  
Tinamarie Smith  
Carter Membrino

**UTBF**

Ryan Jennings

**Administration**

Mike Moffa

**HRG**

Cory Salmon

- 1) The regular meeting of the Authority was called to order at 6:01 PM by Chair, Ted Murphy.
- 2) The Authority meeting minutes for the regular meeting of September 6, 2023, were motioned for approval by Ted Murphy. Seconded by Tinamarie Smith. Approved 5-0
  - a) **WGSA** Develop a plan to address I&I concerns at private properties. See Minutes from December 7, 2022. This will be a continuing agenda item 2023. I&I continuing open item
  - b) **WGSA, Solicitor and Engineer** – Develop a list of documents that require re-authorization. Board staff, engineer, and solicitor is going to keep working on this list with a goal to complete the list by the end of 2023
- 3) Authority Chair and Member Announcements
  - a) Ted Murphy announced the next regular meeting of the Authority will be held at the Township Administration Building Main Meeting Room on November 1, 2023, at 6 PM.
  - b) Walt Wills announced the WGSA is awaiting quotes for auditing services, with those quotes to be shared at the next regular meeting
- 4) Solicitor’s Report dated September 27, 2023, was presented by Ryan Jennings, Esq.
  - a) Development - Woodlands at Greystone – Phase V. Greystone requested that the Sewer Authority act on the Development-related documentation and approvals at its September 6, 2023 public meeting, which the Authority did. As was anticipated by Greystone, the West Goshen Township Board of Supervisors approved the Phase V Plan on September 19, 2023.

Last month, the Authority Board: (i) authorized the acceptance and execution of the Sanitary Sewer Construction Agreement, secured by Surety Bond (in the amount of \$205,042.20); and (ii) adopted Authority Resolution 2023-02 for the approval of the Woodlands at Greystone Phase V sewer Deed of Rights-of-Way.

The Phase V Plan and the Deed of Rights-of-Way have not yet been recorded. However, according to Developer’s Counsel (Alyson Zarro) as of September 26, 2023, the Township expects to release the Plans for recording on September 29th or October 2nd. Upon doing so, the Plans, along with the Deed

of Rights-of-Way, will be promptly recorded

- b) There was some discussion about the ongoing settlement agreement and a question about when the settlement agreement performance period concludes. Reporting expected to conclude in December 2024 with final reported compliance sent February 2025. WGSA will begin planning and meeting with counsel in October 2024.
- 5) Mike Moffa presented the Wastewater Superintendent Report for September 29, 2023.
- a) General compliance status & miscellaneous operational data. The plant operated in compliance with the NPDES permit, with 100.2 million gallons of wastewater processed, at an average of 3.3 million gallons per day. 243 tons of dewatered sludge were processed. A total phosphates concentration of 0.064 mg/l was certified for August 2023; September 2023 expected to be ~0.1 mg/l. There was an issue with a chemical feedback pump hose that was causing a higher than expected phosphorus concentration. Issue has been addressed and noted for future maintenance action as needed
  - b) CWGSA/EPA Second Interim Settlement Agreement - A semi-annual status report was submitted on 9/1/2023 to EPA & DRN as required by Paragraph B(1)(g) of the Second Interim Settlement Agreement. A semi-annual joint status report was submitted on 9/29/2023 to the US District Court for Eastern PA as required to keep the case in Civil Suspense
    - o Shaun Walsh suggested upping the TMDL budget in 2024 to \$20,000 due to uptick in correspondence at the end of the year
  - c) Draft 2024 Annual Budget – Mike Moffa met with partner townships to discuss expected expenses and questions about payments from other Townships
    - o Agenda item for next month – Shaun Walsh asked to confirm Fern Hill PS payment from West Whiteland from the Tapping Fee Fund (as it is not a Bond Fund project) at project initiation rather than project completion. The WGSA may need to establish a sub-account to hold the funds
- 6) Treasurer’s Report, dated October 4, 2023, presented by Shaun Walsh as Walt Wills was only available by phone. Discussion and possible approval of requisitions/bills to be paid as set forth in the Treasurer’s Report totaling \$163,665.55.
- a) Discussion and possible approval of Application for Payment No. 1 for Contract TRFH-1 (General Contract for Taylor Run and Fern Hill Pump Station Improvements) to CUICK Precision Solutions in the amount of \$110,200.00 (bond fund requisition #853).
  - b) Discussion and possible approval to pay Hanglely Aronchick Segal Pudlin & Schiller \$1,664.50 for Goose Creek TMDL appeal services (tapping fee fund requisition #2256).
  - c) Discussion and possible approval to pay Xylem Water Solutions USA, Inc. \$5,979.00 for Lamps, Cables, and Inserts for the Ultraviolet Disinfection System (tapping fee fund requisition #2258, item 1).
  - d) Discussion and possible approval to pay Xylem Water Solutions USA, Inc. \$16,417.80 for 30% of the Ultraviolet Disinfection System Controls Upgrade (tapping fee fund requisition #2258, item 2).

- e) Discussion and possible approval to pay the remainder of the bills set forth in the Treasurer's Report, to include Bond Requisition numbers 854-856, Tapping Fee Fund requisition numbers 2254, 2255, 2257, 2259 and Developer's Invoices.

Walt Wills made a motion to approve the above amount covering 6A, B, C, D, and E. Carter Membrino seconded. Mike Moffa added additional context to the payments that some were only partial payments (as noted). Motion was approved 5-0

- f) Discussion of CD and T-bill Investments. Walt Wills noted in his report there was an increase in total investments, a result of having enough cash available to meet current expenses (payable in October) allowing renewal of two CDs at their maturity values in September. Increase spending on projects (Taylor Run and Fern Hill) and payments for anticipated equipment deliveries (purchase orders totaling approximately \$715,000 from June through September 2023) is expected to increase cash outflow beginning in November. Therefore, at least one, and possibly both of the CDs maturing in October will most likely not be renewed at their maturity values.

7) Engineer's Projects Report, dated September 29, 2023, presented by Cory Salmon from HRG.

- a) Discussion and possible approval of Change Order No. 5 for Contract WW-1 (Westtown Way Pump Station Improvements General Contract) to increase the Contract Price in the amount of \$3,625.16. Shaun Walsh motioned to approve; Ted Murphy seconded. Motion was approved 5-0
- b) Discussion and formal/retroactive approval of Sigma Controls quote for Taylor Run and Fern Hill Control Panels in the amount of \$92,017.00. Shaun Walsh motioned to retroactively approve a quote that was reviewed by email between the regular meetings. Tinamarie Smith seconded, motion was approved 5-0
- c) There was a discussion regarding any new expected delivery date for the Westtown Way Pump VFDs. Cory Salmon stated there was no update after repeated attempts to reach the manufacturer. He hopes to provide an update by the November meeting
- d) Grant applications – the CFA meeting where the WGSA would hear an update regarding this grant has been delayed until the November 21, 2023 meeting at the earliest
- e) A Local Share Statewide funding program had opened. Various types of projects are eligible (100% grant up to \$1,000,000) – HRG and Mike Moffa will review the CIP to find appropriate projects to submit

8) Developments Report, dated September 29, 2023, presented by Cory Salmon from HRG.

- a) DD 245: ISLAMIC SOCIETY OF CC - The contractor has installed the sanitary sewer main, manholes, and laterals (capped at the curb) for the Land Development. HRG plans to coordinate with the contractor to test the sewer items installed sometime after October 11, 2023 (30 days after construction of the facilities).

Outstanding Item(s): Mandrel Testing, Vacuum Testing, and Air Testing of the installed sanitary sewer items.

- b) DD 276: 820 E. WASHINGTON ST (SLD 4-2022) - HRG has received the land development resubmission (Submission 2) and has provided a review letter back to the Township and developer on

August 30, 2023.

Outstanding Item(s): Planning determination letter from PADEP.

- c) DD 279: 895 FERNHILL ROAD (SLD-7-2022) - HRG has received the land development resubmission (Submission 2) and has provided a review letter back to the Township and developer on September 6, 2023.

Outstanding Item(s): Planning determination letter from PADEP.

- d) DD 280: 901 S BOLMAR STREET (SLD-10-2022) - HRG has received the land development resubmission (Submission 2) and will provide a review letter back to the Township and developer prior to the Authority's October meeting. A "will serve letter" was submitted to the developer on September 19, 2023.

Outstanding Item(s): HRG to submit review letter to Township and Developer.

9) New business

- a) Discussion and possible approval for 315 Powell Lane - Fence Construction. – The board considered a motion to allow for the desired installation of a privacy fence to be located approximately seven (7) feet from an existing sanitary sewer line. The fence is being erected by the homeowner near a property line, adjacent to land being acquired by West Goshen Township from the homeowner, to facilitate access to an existing Township park. The WGSA authorized the fence placement at the approximate seven (7) foot distance, contingent upon the WGSA being held harmless and indemnified for any future damage to the fencing and/or associated appurtenances (including landscaping) pertaining to Sewer Authority activities related to its access, maintenance, and/or repair on and around the existing sanitary sewer line, located within its right-of-way. Authority Chairman Ted Murphy motioned, and Shaun Walsh seconded. The encroachment allowance was approved by a 5-0 vote, contingent upon the above understanding and agreement being properly memorialized between homeowner, West Goshen Township, and the West Goshen Sewer Authority, to the satisfaction of the Sewer Authority's Solicitor.

- 10) Shaun Walsh motioned to adjourn at 8:04 PM, seconded by Carter Membrino, approved 5-0

Respectfully submitted,

Carter Membrino,  
Secretary