

**WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
September 5, 2023**

Township Supervisors:

Mr. Shaun Walsh, Chair
Ms. Ashley Gagné, Vice-Chair
Mr. John Hellmann, Member
Ms. Tinamarie Smith, Member

Township Officials:

Mr. Christopher Bashore, Township Manager
Ms. Kristin Camp, Esq., Township Solicitor
Mr. Bryan Kulakowsky, P.E., Township Engineer
Ms. Jennifer Polonoli, Ex Asst. to the Twp. Mngr.
Mr. Mark Bertolami, Streets Superintendent

The regular monthly meeting of the Board of Supervisors of West Goshen Township was called to order by Chair Shaun Walsh, at 6:00 p.m. on Tuesday, September 5, 2023.

This meeting was advertised in The Daily Local News on December 19, 2022.

This meeting agenda was posted on the West Goshen Township website and at the Township Building on Friday September 1, 2023.

Mr. Walsh opened the meeting with the Pledge of Allegiance to the Flag.

Mr. Walsh announced that the meeting may be audio and video recorded by 3rd parties.

Public Comment

Steve Crum, resident of West Goshen Township, stated that he would like to thank the Board, Township Manager, and Township Solicitor for their work related to the rebate program for volunteer emergency personnel. Mr. Crum stated that members of the different agencies have started receiving their rebate checks and it has had a positive impact.

Presentation of the annual report from the West Chester Public Library.

Victoria Dow, Director of the West Chester Public Library, appeared before the Board to present the West Chester Public Library's annual report. Ms. Dow stated that the Library is back to pre-pandemic numbers as far as children in programs, as well as overall library attendance, and are looking forward to a busy fall. Ms. Dow discussed the upcoming adult program that is going to be held at the library this fall pertaining to composting.

Ms. Dow stated that the Library has been doing outreach to the municipalities they service requesting an increase to their annual allocation. Ms. Dow noted that three (3) municipalities have agreed to increase their contributions in 2024 and asked that the Board consider an increase as part of the 2024 budget. Ms. Dow stated that the funds helps to fund the various programs offered by the Library.

Mr. Crum stated that his family has utilized the Library's services for many years and that he believes that this is an important asset to the community.

Mr. Walsh asked about the Library's funding level for 2024. Ms. Dow stated that they receive \$105,000 from West Chester Borough, who also provide all building maintenance and cover utility costs. Ms. Dow stated that the County currently divides \$800,000 among the 16 libraries in the County system. Ms. Dow noted that state funding is unknown due to the variety of factors that go into the allocation, but did state that funding comes from the Department of Education. Ms. Dow noted that each library does its own fundraising and less than 16% of fundraising comes from tax sources. Mr. Walsh asked how the Library is measuring the pre-pandemic numbers. Ms. Dow stated that she is obtaining these numbers through

such means as the number of books borrowed, foot-traffic through the library, and the number of children attending the summer reading programs at the Library.

Ms. Smith asked if the Exton Library operates off of a separate budget. Ms. Dow stated that they do and that the Exton Library is part of Chester County's annual budget. Ms. Dow noted that the other libraries in the County system control their own budgets.

Ms. Gagné thanked Ms. Dow for her presentation and noted that a lot of citizens of the Township attend the Library's activities. Ms. Dow stated that West Goshen Township is the municipality with the second most patrons to the Library, second to West Chester Borough. Ms. Gagné asked if Ms. Dow had a funding level in mind for an allocation to the Library. Ms. Dow noted that a funding level of \$1.00 per resident would be greatly appreciated. Ms. Gagné noted her support for that funding level.

Mr. Walsh opened the floor to comments from the public.

Doug White, resident of West Goshen Township, asked if the Library currently charges for items such as CDs and DVDs that are rented. Ms. Dow stated that used to, but no longer do. Dr. White asked about items that the Library currently charges for. Ms. Dow stated that the Library only charges for internet hot spots at this time. Ms. Dow noted that the Library is currently funding by tax dollars and does not wish to wish to charge for more than they have to.

The Board thanked Ms. Dow for her presentation.

Discussion and possible approval of Resolution No. 21-2023, granting Final Land Development Approval of the preliminary/final subdivision and land development plan for Capital Enterprises, Inc. for the construction of a fast-food restaurant with drive-thru service and a building addition at the West Goshen Shopping Center (909 Paoli Pike).

Mr. Kulakowsky stated that before the Board this evening is proposed Resolution No. 21-2023, granting Final Land Development Approval of the preliminary/final subdivision and land development plan for Capital Enterprises, Inc. for the construction of a fast-food restaurant with drive-thru service and a building addition at the West Goshen Shopping Center. Mr. Kulakowsky stated that the application was reviewed at the August 8, 2023 meeting of the Planning Commission, where it was recommended for approval. Mr. Kulakowsky noted that the applicant previously received certain relief from the Township's Zoning Hearing Board.

Carrie Nase, Esq., Applicant's legal counsel, appeared before the Board to discuss the proposed plan. Ms. Nase stated that the applicant was before the Board last summer to discuss the plan before the Zoning Hearing Board. Ms. Nase stated that the plan proposes the construction of a fast food restaurant adjacent to the parking area owned by the PA Department of Transportation (PennDOT) on Paoli Pike and the expansion of the former K-Mart space for a new retail tenant. Ms. Nase noted that the proposed plan went before the Zoning Hearing Board, where certain relief was granted, but other relief was denied. Ms. Nase noted that the plan complies with the decision issued by the Zoning Hearing Board. Ms. Nase noted that concerns raised by the Township's Planning Commission included the internal circulation, current conditions of the shopping center due to age, and pedestrian connectivity between stores. Ms. Nase noted that approvals are forthcoming from PennDOT and the PA Department of Environmental Protection.

David Stewart, P.E., the Applicant's design professional, reviewed the overall plan. Mr. Stewart stated that the site is approximately 36 acres and there are 17 tenants. Mr. Stewart reviewed the proposed construction areas.

Mr. Hellmann asked if there are any electric vehicle charging stations proposed for the site. Mr. Stewart stated that no electric vehicle charging stations are planned at this time. Ms. Nase noted that certain tenants do have electric vehicle charging station programs.

Mr. Walsh asked about the northeastern section and if there will be changes to the parking in that area. Mr. Stewart stated that they are intending to remove existing parking stalls in order to provide a safe path for pedestrians.

Ms. Smith asked about stormwater management and the plan. Mr. Stewart stated that the plan proposes the installation of an underground storage system. Mr. Walsh asked if the underground storage was designed for new areas or if the entire shopping center was considered. Mr. Kulakowsky stated that the entire shopping center was taken into consideration. Mr. Stewart stated that the system will be two (2) underground seepage beds, with a series of inlets and piping. Mr. Stewart noted that the design requirements will result in an overall improvement to the site. Mr. Walsh asked for an estimate of the overall improvement. Mr. Kulakowsky stated that he estimated that it will be a 25% improvement.

Ms. Nase discussed the improvements being made for circulation in the site, noting that extensive improvements are being made overall. Mr. Stewart stated that the plan proposes the installation of curbing along the drive aisles in order to eliminate cut-thru traffic and assist in improving vehicular circulation in the area.

Ms. Gagné asked about an overall view of the area. Mr. Stewart stated that the plan proposes increasing the circulation to two (2) traffic lanes. Sandy Koza, P.E., Applicant's Traffic Engineer, stated that the increased traffic for both the new fast-food restaurant and the expanded retail space. Ms. Nase provided an overview of the design history and outlined the changes that have been made. Ms. Koza discussed the vehicular accommodations that have been accounted for in the plan preparation for the proposed fast-food restaurant.

Mr. Walsh asked if there was the possibility that the applicant could eliminate some parking spots, noting his concern for accidents with the angled parking that is proposed for the fast-food restaurant. Ms. Camp asked for clarification on how the parking was calculated. Mr. Kulakowsky stated that the parking was determined based on four (4) major tenant types: the bank, retail, the gym, and restaurant. Mr. Hellmann asked if the proposed 1,409 parking spaces are the required number per the Township's Zoning Ordinance. Mr. Kulakowsky stated that it was.

Chris Robbins, property owner, stated that the plan before the Board attempts to make the best improvements possible given certain constraints, such as existing lease agreements. Mr. Robbins noted that certain improvements require the approval of some of the existing tenants. Mr. Robbins reviewed the changes to the plan that have been incorporated in order address concerns from the Township.

Mr. Hellmann asked about sidewalks and if there will be any improvements in the front of the whole complex on Paoli Pike. Mr. Stewart stated that no improvements are proposed along Paoli Pike at this time.

Ms. Nase reviewed the traffic study and the comments provided by the Township's traffic engineer. Ms. Nase stated that the applicant will comply with the comments outlined in the review letter.

Mr. Walsh opened the floor to comments from the public on the proposed plan.

Janet Vokun, resident of West Goshen Township, commented on the landscaping and hopes that it will allow for clear views while navigating the parking lot. Ms. Nase stated that the landscaping in those areas will be limited to small shrubs.

Steve Crum, resident of West Goshen Township, stated that he believes that this is a valuable opportunity for sidewalks to added along Paoli Pike. Mr. Walsh stated that the Township's Comprehensive Plan outlines the opportunity to establish walkability from the Township into West Chester Borough. Ms. Nase stated that the applicant is willing to evaluate the installation of sidewalks along Paoli Pike, but noted concerns relating to utilities and potential pole relocations. Ms. Koza noted that another potential concern is the loss of parking spaces. Mr. Crum asked about sidewalk along

Turner Lane as an alternative. Ms. Nase stated that the applicant does not control that area and also noted the floodplain and wetlands that are located there. Mr. Kulakowsky discussed the environmental constraints on that area.

Mr. Robbins discussed the possibility of installing electric vehicle charging stations and voiced his support for installing them. Mr. Robbins stated that certain tenants have plans for their installation and he is working with the tenants on this matter.

Ms. Smith made a motion to approve Resolution No. 21-2023, granting Final Land Development Approval of the preliminary/final subdivision and land development plan for Capital Enterprises, Inc. for the construction of a fast-food restaurant with drive-thru service and a building addition at the West Goshen Shopping Center (909 Paoli Pike). Mr. Hellmann seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion.

Mr. Walsh discussed the installation of sidewalks along Paoli Pike. Ms. Camp proposed that the Board include a condition that would require the applicant to evaluate the feasibility to install sidewalks along Paoli Pike and present to the Board at a future meeting whether or not it is possible. Mr. Robbins stated that they will evaluate this possibility. Ms. Camp recommended that the following language be added to the resolution before the Board:

“Applicant shall attempt to revise the Plans to install a sidewalk along the frontage of the Property along Paoli Pike. If determined to be reasonably feasible by both the Township and Applicant to install the sidewalk, Applicant shall implement the revised Plan with the sidewalk.”

Ms. Smith withdrew her previous motion.

Ms. Smith made a motion to approve Resolution No. 21-2023, granting Final Land Development Approval of the preliminary/final subdivision and land development plan for Capital Enterprises, Inc. for the construction of a fast-food restaurant with drive-thru service and a building addition at the West Goshen Shopping Center (909 Paoli Pike), including the condition that the applicant evaluate the installation of sidewalk along Paoli Pike and implement if feasible. Mr. Hellmann seconded the motion

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion. No additional comments were noted.

There being no further discussion, the motion passed by a vote of 4-0.

Discussion and possible approval of Resolution No. 22-2023, granting final Land Development approval of the preliminary/final subdivision and land development plan for JAS Real Estate Holdings, LLC for the construction of four (4) building additions at the existing West Chester KIA dealership (328 Westtown Rd.)

Mr. Walsh stated that before the Board this evening is proposed Resolution No. 22-2023, granting final Land Development approval of the preliminary/final subdivision and land development plan for JAS Real Estate Holdings, LLC for the construction of four (4) building additions at the existing West Chester KIA dealership, located at 328 Westtown Rd. Mr. Walsh noted that the applicant was previously before the Board to request waivers from the Township’s Subdivision & Land Development Ordinance.

Mr. Kulakowsky provided an overview of the plan before the Board. Mr. Kulakowsky noted that a primary concern of the Board pertained to the landscaping and the Board requested that the applicant provide additional landscaping on the rear property line.

Mr. Walsh asked if the additional landscaping had been provided for and if parking spaces have been removed as a result. Alex Barlow, P.E., Applicant's design professional, stated that they are continuing to evaluate further landscaping on the rear of the property. Mr. Kulakowsky stated that additional plants are being added to the front and side yards of the property, which will result in an increase in green space between both lots. Mr. Walsh asked if there will be a solar energy array added as part of the plan. Mr. Barlow stated that a solar energy array is not planned at this time.

Ms. Smith asked if electric vehicle charging stations are proposed for the site. James Sipala, property owner, stated that they are planned, but he is unsure of how they will be laid out at this time. Mr. Sipala estimated that four (4) charging stations will be installed.

Mr. Hellmann made a motion to approve Resolution No. 22-2023, granting final Land Development approval of the preliminary/final subdivision and land development plan for JAS Real Estate Holdings, LLC for the construction of four (4) building additions at the existing West Chester KIA dealership (328 Westtown Rd.). Ms. Gagné seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion. No comments were noted.

There being no further discussion, the motion passed by a vote of 4-0.

Discussion regarding a proposal from National Gunite for the rehabilitation of storm sewer pipe on Locksley Rd.

Mr. Bashore stated that Before the Board of Supervisors this evening is a proposal from National Gunite for the rehabilitation of a storm sewer pipe that exists in a storm sewer easement on Locksley Road. By way of background information, the Township became aware of a situation involving sinkholes in the property owner's yard. The situation was investigated and it was determined that the corrugated metal pipe was failing. Mark Bertolami, Streets Superintendent, met with National Gunite and obtained the attached proposal. National Gunite (COSTARS) has proposed two (2) options for consideration at the following prices:

- Invert joint lining/rehabilitation from 4 o'clock to 8 o'clock – \$100,813
- Full circumference rehabilitation – \$180,425

Mr. Bashore stated that the existing pipe is 48" in diameter, which we believe has resulted in the increased price. Mr. Bashore stated that in reviewing the proposal, he, Mr. Bertolami, and Mr. Kulakowsky agree that if the funds are available, the best course of action would be to perform the full circumference rehabilitation.

Mr. Bashore stated that in reviewing the 2023 budget, funds would be available in the Capital Reserve Fund for this project (line-item #30438-30270). This line-item allocates certain capital projects pertaining to stormwater and was budgeted at \$537,700. To date, \$24,583.63 has been spent. Mr. Bashore stated that approximately 74% of the budget (\$397,000) was allocated for the Matlack Street Culvert Project. Mr. Bashore stated that as this is now being viewed as a lining project as compared to a full replacement, we anticipate that the cost will be reduced significantly.

Mr. Hellmann asked if the sections where the sinkholes are occurring will need to be removed and then replaced. Mr. Bertolami stated that they will not need to be and reviewed the process that will be used to repair the pipe. Mr. Kulakowsky stated that the entire length of the pipe was photographed by National Gunite in order to prepare the proposal.

Ms. Gagné noted her support for completing the full circumference repair.

Mr. Bashore stated that the Township currently has a stormwater easement that is document on the subdivision plans for this development. Ms. Camp stated that it would be a better course of action to have a documented easement recorded against the property as opposed to relying on the subdivision plan, noting that the current record does not outline responsibility. The Board agreed with this approach. Mr. Bashore stated that he does not foresee an issue obtaining an easement from the property owner.

Mr. Hellmann asked when the Township became aware of this issue. Mr. Bertolami stated that it was approximately six (6) weeks ago.

Ms. Gagné asked if there are any safety concerns that the Board should be aware of. Mr. Bertolami stated that there are sinkholes, but the Streets Department has installed barrels and caution tape in the area to alert the property owners. Mr. Bertolmai stated that the area is not accessible to the public.

Mr. Walsh made a motion to approve the proposal from National Gunite for the full circumference rehabilitation of the storm sewer pipe on Locksley Road in the amount of \$180,425. Ms. Gagné seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion.

Steve Crum, resident of West Goshen Township, asked if this was an issue previously discussed or if just appeared on the Township's radar. Mr. Bashore stated that this was an issue that just recently arose.

There being no further discussion, the motion passed by a vote of 4-0.

Discussion and possible issuance of the Notice of Intent to Award pursuant to Chapter 65 of the West Goshen Township Code of Ordinances for the infrastructure expansion project for additional electric vehicle charging stations.

Mr. Bashore stated that before the Board of Supervisors this evening are the bid results for the project to expand the infrastructure necessary to install additional electric vehicle charging stations at the West Goshen Township Municipal Complex. A mandatory pre-bid meeting was held on August 22, 2023 and the bids were opened via the PennBID system on August 29, 2023. Mr. Bashore stated that the Township received ten (10) bids and the bids ranged from \$152,665 to \$355,225 (the cost estimate for the project was \$259,142.96).

Mr. Bashore stated that the apparent low bidder is Hobbs and Company, Inc. from Boothwyn, PA. Mr. Bashore stated that pursuant to Chapter 65 (Responsible Contractors) of the West Goshen Township Code of Ordinances, the Township will need to issue a Notice of Intent to Award. This will initiate the review process outlined in the ordinance to ensure that the low bidder meets the requirements outlined in the ordinance. Pursuant to section 65-4, the Notice of Intent to Award is conditioned on the issuance of a written contractor responsibility determination. Once the determination is completed, the contract will come back before the Board for final awarding.

Mr. Walsh asked if the Township has any experience working with this company. Mr. Bashore stated that they have not worked for the Township in past, but a review of their company website indicates a large amount of experience with these types of projects.

Mr. Walsh made a motion to issue Notice of Intent to Award pursuant to Chapter 65 of the West Goshen Township Code of Ordinances for the infrastructure expansion project for additional electric vehicle charging stations to Hobbs and Company, Inc. in the amount of \$152,665 based on their bid dated August 29, 2023. Ms. Gagné seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion.

Doug White, resident of West Goshen Township, asked for recap of what the project will entail. Mr. Walsh provided an overview of the project that will be completed.

There being no further discussion, the motion passed by a vote of 4-0.

Discussion regarding a professional services proposal for the installation of a solar energy array on the Public Works Department facility (Building D) at the West Goshen Township Municipal Complex.

Mr. Bashore stated that before the Board of Supervisors this evening is a proposal for professional services for the installation of a solar energy array on the Township's Public Works Department Facility (building "D"). This was previously discussed at the July 6, 2023 meeting of the Board where proposals were requested from both Carroll Engineering Corporation and HRG, Inc. Mr. Bashore stated that he and Mr. Kulakowsky met with representatives from HRG, Inc. to discuss the project. After this meeting, they contacted the Township and informed me that they would not be submitting a proposal as they did not believe the scope of work was appropriate for their firm, but did appreciate the opportunity to be considered.

Mr. Bashore stated that in speaking with Chris Peterson, P.E. from Carroll Engineering Corporation, he believes that the most efficient course of action for the Township would be to work directly with Keystone Engineering Group, Inc., with work that may be necessary from Carroll Engineering Corporation being handled on a time-and-material basis under our general services contract with them.

Mr. Bashore stated that the proposal from Keystone Engineering Group, Inc. totals \$66,900 (\$25,400 for the design & bid phase and \$41,500 for the construction phase). Mr. Bashore stated that in addition to this cost, Carroll Engineering Corporation has outlined the following services they would provide at the estimated costs:

- Assistance with front-end documents = \$620 (4 hours x \$155/hour)
- Mandatory Pre-Bid Meeting = \$620 (4 hours x \$155/hour)
- Responsible Contractor Evaluation and Certification = \$1,240 (8 hours x \$155/hour)
- Public Meeting for Authorization to issue Notice of Award = \$620 (4 hours x \$155/hour)
- Review of submittal for the structural mount for solar array and conduit penetration(s) = \$1,860 (12 hours x \$155/hour)
- Total Carroll Engineering Corporation portion = \$4,960 (32 total hours)

Based on these costs, the total estimate is \$71,860.

Mr. Walsh asked if the contract will now be directly between the Township and Keystone Engineering Group, Inc. Mr. Bashore stated that it would be. Mr. Walsh asked if there was an estimate on the additional costs that would be included to update the proposal to be directly with the Township.

Kerstin Herzak, P.E., Keystone Engineering Group, Inc., appeared before the Board to discuss the proposal. Ms. Herzak stated that she estimated an additional \$5,000 for the design portion and an additional \$2,500 for the construction portion, for a total of \$7,500.

Mr. Walsh stated that he would like to have the updated cost information in writing and for a new proposal directly with the Township to be presented at the September 19, 2023 Board meeting. Mr. Walsh asked if Keystone has the capabilities to oversee a project of this type, noting that a fair amount of their experience is in wastewater. Ms. Herzak stated that she has reviewed the proposed scope of work with the lead engineer on this project and they feel confident that they can execute on the project.

Mr. Walsh asked if there were any questions from the public.

Steve Crum, resident of West Goshen Township, asked if the Board was now contemplating owning the system verses leasing it. Mr. Walsh stated that they were and discussed the potential benefits enacted through the Inflation Reduction Act.

Doug White, resident of West Goshen Township, asked various questions regarding the proposed project and what the solar energy array will power. The Board, Township staff, and Ms. Herzak provided an overview of the project and the potential benefits.

Mr. Bashore stated that he will have Ms. Herzak update the proposal accordingly and circulate it for the Board to review in advance of the next Board meeting.

The Board thanked Ms. Herzak for discussing the proposal with them. No action was taken.

Discussion and possible approval of an update to the TE-160 form for the intersection of Paoli Pike and N. Concord Rd.

Mr. Bashore stated that before the Board of Supervisors this evening is consideration to approve an updated TE-160 form for the signalized intersection of Paoli Pike and N. Concord Road in front of the West Goshen Shopping Center. This update is for the style of crosswalk at the intersection and would be modified from the standard design previously in place to the continental design. Mr. Bashore stated that this improvement is being complete by the PA Department of Transportation (PennDOT) as part of their Paoli Pike paving project and would be at no cost to the Township. Mr. Bashore stated that he, Mr. Kulakowsky, and Mr. Bertolami believe that this would be an improvement to the intersection as it will provide better visibility to the crossing area.

Mr. Walsh made a motion to approve an update to the TE-160 form for the intersection of Paoli Pike and N. Concord Rd. Mr. Hellmann seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion. No comments were noted.

There being no further discussion, the motion passed by a vote of 4-0.

Discussion and possible approval of Resolution No. 23-2023, approving the 2024 Minimum Municipal Obligations for the West Goshen Township Pension Plans.

Mr. Bashore stated that before the Board of Supervisors is proposed Resolution No. 23-2023. This resolution would establish the 2024 Financial Requirements and Minimum Municipal Obligations (MMO) for the Township's three (3) pension plans. The total MMO across the Township's pension plans for 2024 is \$1,147,032, which is comparable to the MMO for 2023. Please be advised that State Aid received by the Township covers approximately 57% of the MMO cost based on the amount received in 2023.

Mr. Walsh stated that the actuarial valuations are completed for the pension plans every two (2) years, but because of certain conditions, we are going to extend the use of the valuation for 2021 for 2024.

Mr. Hellmann asked about the percentage of funding received to cover the MMO. Mr. Bashore stated that, based on the state aid received for 2022, 57% of the MMO will be funded through state aid.

Ms. Smith made a motion to approve Resolution No. 23-2023, approving the 2024 Minimum Municipal Obligations for the West Goshen Township Pension Plans. Ms. Gagné seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion. No comments were noted.

There being no further discussion, the motion passed by a vote of 4-0.

Discussion and possible approval of Resolution No. 24-2023, authorizing the appointment of alternate members to the West Goshen Township Planning Commission.

Mr. Bashore stated that before the Board of Supervisors this evening is proposed Resolution No. 24 – 2023. This resolution would create the position of alternate member of the Planning Commission pursuant to section 203(e) of the PA Municipalities Planning Code. Mr. Bashore stated that the appointed individuals would serve four (4) year terms and would be eligible to receive compensation when they are seated as a voting alternate member. Mr. Bashore stated that alternate members may participate in any proceeding or discussion before the Planning Commission, but they do not vote unless they are appointed as a voting alternate member by the Chair of the Planning Commission for that meeting.

Mr. Hellmann asked when an alternate member becomes a seated member of the Planning Commission. Mr. Bashore stated that this could occur due to lack of a quorum or if a regular member is conflicted on an application. Mr. Hellmann asked if this could be determined the day of the meeting. Mr. Bashore stated that it could, but it would be better to know this in advance. Mr. Hellmann asked about the next step for interested individuals to apply for these positions. Mr. Bashore stated that an article to run in the next eNewsletter and interested parties could submit the requested information.

Ms. Smith made a motion to approve Resolution No. 24-2023, authorizing the appointment of alternate members to the West Goshen Township Planning Commission. Mr. Hellmann seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion.

Doug White, resident of West Goshen Township, stated that he believes that having alternate members would be beneficial.

There being no further discussion, the motion passed by a vote of 4-0.

Ratification of bills to be paid for the General Fund, the Sewer Fund, the Waste and Recycling Fund and the Capital Reserve Fund dated August 1, 2023.

Mr. Walsh made a motion to ratify the bills to be paid for the General Fund, the Sewer Fund, the Waste and Recycling Fund and the Capital Reserve Fund dated August 1, 2023. Ms. Gagné seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion.

Ms. Smith asked about the invoice for Great Valley Lock Shop for the Parks Department. Mr. Bashore stated that he would review this and follow-up.

Mr. Walsh asked if there were any public comments on the proposed motion. No comments were noted.

There being no further discussion, the motion passed by a vote of 4-0.

Approval of the bills to be paid for the General Fund, the Sewer Revenue Fund, the Waste and Recycling Fund and the Capital Reserve Fund.

Mr. Walsh made a motion to approve the bills to be paid for the General Fund, the Sewer Revenue Fund, the Waste and Recycling Fund and the Capital Reserve Fund. Mr. Hellmann seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion. No comments were noted.

There being no further discussion, the motion passed by a vote of 4-0.

Adjourn

At 8:38 pm, Ms. Gagné made a motion to adjourn the meeting. Mr. Walsh seconded the motion. There being no further discussion, the motion adjourning the meeting passed by a vote of 4-0.

Respectfully submitted,

Christopher Bashore
Township Secretary